

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
QUALITY ASSURANCE LIAISONS' MEETING MINUTES
MONDAY – JUNE 13 2016**

Attendees	<p>Aelyen Yoon Agnieszka Medina Allen Pouravanes Antonio Banuelos Aprill Baker Barbara Engleman Barbara Paradise Belinda Ankrah Celeste Ryan Crystal Cianfrini-Perry David Tavlin Debra Mahoney Diane Guillory Elisabeth Gildemontes</p>	<p>Elizabeth Pak Emily Ramos Ericka Rivera Gassia Ekizian Iling Wang Jennifer Hallman Jessica Walters Joaquin Castor Joel Solis Juanita Olivas Kari Thompson Kary To Kim Kieu Kimber Salvaggio</p>	<p>Lisa Harvey Marc Borkheim Margaret Faye Michele Munde Michelle Rittel Michelle Young-Sambajon Misty Aronoff Monika Johnson Nikki Collier Randolph Faveau Rhiannon DeCarlo Sonya Wangpuchakane Susan Cozolino Thang Nguyen</p>
Agenda Item	Discussion and Findings	Decisions Recommendations Actions Tasks	Presenter
Call to Order	Meeting was called to order at 10:33 a.m.		Jen Hallman
Introductions	Attendees introduced themselves		Jen Hallman
Minutes	Minutes were approved by Michelle Rittel and seconded by Kimber Salvaggio.		Jen Hallman
Announcements	<ul style="list-style-type: none"> Kim Kieu was promoted to Health Program Analyst I (HPAI) in the Policy & Technical Development Unit Brad Bryant is out for personal reasons and is expected to return in August 		Jen Hallman
Audits/Reviews	Auditor Controller: <ul style="list-style-type: none"> Special Services for Groups – 5/31/16 D'Veal Family and Youth Services – 6/7/16 		Jen Hallman
Medi-Cal Certification Section	None		Jen Hallman
State DHCS Updates	BBS REGISTRATION AND TIMELINES: <ul style="list-style-type: none"> Providers are encouraged to go to the BBS website to get information regarding changed in registration timelines and exam requirements. DRAFT handout provided: New Board of Behavioral Sciences (BBS) Licensure Exams effective January 1, 2016. The California BBS changed its renewal process and requirements for Associate Clinical Social Worker (ASW), Marriage and Family Interns (IMF) registrants as well as the examination process for Licensed Social Workers (LCSW) and Licensed Marriage and Family Therapists (LMFT) applicants. Registrations may be held up until the exit exam is taken. If there is a lapse in registration this impacts services staff are able to provide/claim. Also impacts discipline, taxonomy, etc within Provider Registration and Maintenance (PRM). Common reasons for delays in registration: 	<p>Provide feedback regarding DRAFT handout to Diane Guillory (dguillory@dmh.lacounty.gov)</p>	Diane Guillory

	<ol style="list-style-type: none"> 1. Registration renewal submitted later than recommended 2. Incomplete renewal application sent 3. Did not allow time to process renewal application. 4. Taking and passing of the California Law and Ethics Exam. <p>MAA Implementation Plan Update for DO:</p> <ul style="list-style-type: none"> • Still waiting on Information Notice to be released by DHCS regarding the effective date (could be July 1; Counties have suggested October 1) • CMS has approved the plan • There is no copy of the plan that can be printed at this stage and distributed because no notification or publication has gone out. • DMH will have to update MAA instructions and requirements, there will be new codes and changes within IBHIS. 		
Training & Operations	<p>Schedule of Trainings and Presentations: (hand out)</p> <ul style="list-style-type: none"> ○ Seats are still available for the Understanding Documentation Training scheduled for July 14 and August 1. ○ Included on the schedule are space holders for the months of July, August, and September for Supervisors' Documentation Training. This training is only available for Directly Operated programs at this time. <p>QA website update:</p> <ul style="list-style-type: none"> ○ Website has been modified to allow for posting of multiple minutes ○ January through April minutes have been posted <p>DO Quarterly Monitoring Reports:</p> <ul style="list-style-type: none"> ○ Reports are due on July 15. 		Nikki Collier
Policy and Technical Development	<p>Excluded Diagnosis Update and Discussion:</p> <ul style="list-style-type: none"> • DHCS issued an Informational Notice regarding implementing edits in to deny claims without an included diagnosis, deferred diagnosis or no diagnosis. • For DOs, we have inhibited claiming to prevent claims from being sent with an excluded diagnosis. In the process of reviewing and providing feedback on the correction that needs to be taken. Identified clinical issues as well as administrative issues. Will be meeting with the office of the Medical Director Dr. Shaner today to see if there are some guidelines to be provided regarding clinical issues. • Make sure providers are monitoring for excluded diagnoses. • A QA Bulletin will be issued as soon as additional information is gathered. 		Jen Hallman

	<p>Access to Care Policy:</p> <ul style="list-style-type: none"> This was officially signed Please pay attention to the following: <ol style="list-style-type: none"> Section 2.1: definition of concurrent medication needs Incorporated SRL and SRTS requirements into the policy; contractors must submit all SRL data to DMH (beginning in September/October) Incorporated universal screening requirements Section 3.1.1 renamed the walk-in policy to the "Provision of Services without a Scheduled Appointment" Provides additional requirements for timelines throughout the process (e.g. disposition of service request has be entered into the SRL within 5 days) Pay attention to requirements related to when triage must be done vs screening Once we begin getting SRL data, can monitor access to care better and identify where there are gaps in our system <p>IBHIS Quarterly Release of Updates for DO</p> <ul style="list-style-type: none"> Will be doing a Quarterly release of modifications in IBHIS July 1 <p>DO Treatment Plan Audit Updates</p> <ul style="list-style-type: none"> Officially finished and working on compiling the data. <p>ICC/IHBS Manual Updates:</p> <ul style="list-style-type: none"> Manual has been removed from the DHCS website Working on updates to expand ICC/IHBS to all EPSDT eligible clients; QA has submitted feedback to DHCS <p>COS Manual Changes and Guide to Procedure Codes:</p> <ul style="list-style-type: none"> Will be working on updating both Send any suggestions to Jen Hallman 		
HIM	None		Jen Hallman
Upcoming Items	<ul style="list-style-type: none"> <i>COS Manual Changes and Trainings</i> <i>Procedure Codes Guide</i> 		Jen Hallman
Next Meeting	Monday, July 11, 2016 550 S. Vermont Ave; 10th Floor Los Angeles, CA 90020		Jen Hallman